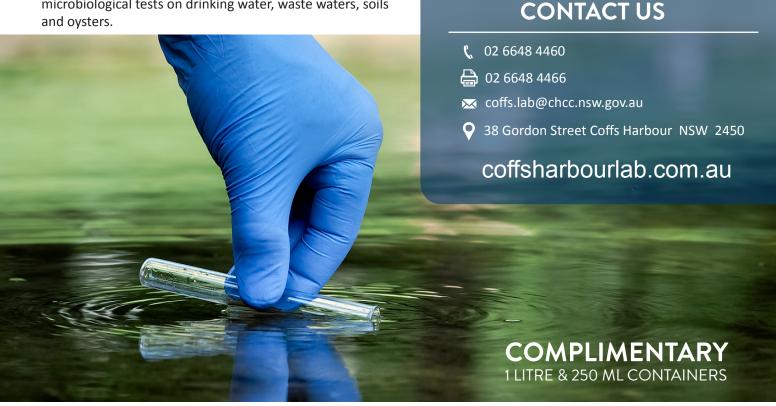
# HOW TO TAKE A SAMPLE



The Coffs Harbour Laboratory is a NATA accredited market leader in conducting a range of physical, chemical and microbiological tests on drinking water, waste waters, soils and oysters.



#### 1. COLLECT A SAMPLE FOR ANALYSIS



# A CHEMICAL

One litre clean glass or plastic container filled so that there is no airspace at the top. Rinse the bottle twice with the water to be tested before filling with the sample.



# BACTERIOLOGICAL

Approximately 200mls of sample in a wide mouth sterile glass or plastic container with an air space of 1 - 2cms at the top.



# SOIL

Collect 500g of sample in a plastic zip lock bag and exclude the air.



# OYSTER

Submit a minimum of 12 unopened oysters for E.coli testing or a 250ml jar of opened oysters for Biotoxin testing.

# 2. CHAIN OF **CUSTODY**

Download and complete a Chain of Custody from coffsharbourlab.com.au

### 3. LABELLING

Samples should be clearly labelled with the name, address and contact phone number of the relevant person.

#### 4. STORAGE

All samples should be kept cool until delivered to the Laboratory. This is particularly important for bacteriological samples which should be received by the Laboratory within 24 hours of collection.

#### 5. DELIVERY

Samples and a Chain of Custody should be delivered to the Coffs Harbour Laboratory between Monday to Friday from 8am - 4pm.

#### 6. RESULTS

Results will be finalised within 7 - 10 working days. Urgent results may be obtained over the phone or emailed as an interim report.